

Owl Creek Media, Ltd.

AUTHOR VISIT CONTRACT & ORDER FORM

THIS CONTRACT IS BETWEEN OWL CREEK MEDIA LTD AND _____,

FOR AUTHOR VISIT SERVICES ENTERED INTO ON THIS _____ DAY OF _____ YEAR _____.

📖 The school agrees to pay the sum of \$ _____ which will include _____, _____ (minute) presentations. Additional services will include _____. Fee is waived if school purchases min. 400 books in advance.
(Signings)

📖 Checks should be made payable to Owl Creek Media, Ltd. and presented to the author/illustrator upon arrival. All fees are due on day service is rendered. A 20% deposit is required upon booking of the event and is non-refundable unless other arrangements are made. Only cash will be accepted for book purchases from students. If checks are sent in, school will assume responsibility to cash checks and issue school check to author.

📖 A three week notice is required for changes of date or time of the event. Should the author/illustrator suffer any unforeseen delays or hindrances an alternative date shall be agreed upon by both parties. In the event of a school cancellation due to weather, notice by phone must be given to _____ by 6 a.m. the day of cancellation. Event will be rescheduled on an agreed upon date.

📖 Owl Creek Media, Ltd. will supply an advance order form & client agrees to copy and distribute this form at least twice prior to event. This will assure autographed copies are available to everyone who purchases a book.

📖 Owl Creek Media, Ltd. agrees to provide a professional author/illustrator visit that is both fun and educational & extend to your students a book discount to help offset the appearance fee.

📖 Client must provide 1 table for books and 2 chairs & a sound system if available. Any additional needs or requests of either party will be included below. Groups under 150 for each performance are strongly recommended.

📖 Client agrees to hold author/illustrator and Owl Creek Media harmless for any damages, perceived or actual resulting from this contract or the fulfillment thereof. Acceptance of all terms is indicated by signing below.

📖 Above event to occur on _____, _____ at _____ am/pm. 📖 Phone _____

📖 Student Enrollment _____ 📖 Grades _____ 📖 E-mail _____

HOPPER'S POND BOOK RETAIL: \$6.95 (\$5.00 with a visit) # OF COPIES _____ X \$4.00 = _____

11" x17" posters of each book cover. # OF POSTERS _____ X \$4.00 = _____

CREEPY CAMPFIRE TALES BOOK RETAIL: \$12.95 (\$10.00 with a visit) # OF COPIES _____ X \$10.00 = _____

OCTOBER 31ST BOOK RETAIL \$15.00 (\$11.00 with a visit) # OF COPIES _____ X \$11.00 = _____

TOTAL: _____

Author Signature

Date

School Address

Authorized Staff Signature

Title

Date



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1-800-305-0339

www.OwlCreekMedia.com